

**A RIVERVIEW ELEMENTARY
PARENTS GUIDE TO:**

**SCHOOL-WIDE
POSITIVE BEHAVIOR
SUPPORTS:**

**Riverview Elementary's
Behavior, Discipline and
Student Recognition Program**

Our Beliefs

Riverview Elementary believes that an effective school-wide program of Positive Behavior Supports:

- Targets all students and all environments
- Creates a culture and a common language in the school
- Emphasizes and rewards the positive
- Targets all forms of behavior [safe, responsible, respectful]
- States rules positively and ensures that they are known by all
- Teaches social behavior like academic skills through multiple examples, where problems are occurring, giving frequent practice opportunities and useful corrections, providing positive feedback and monitoring for success
- Keeps and monitors data on student behavior and provides appropriate and targeted prevention and intervention efforts
- Uses Positive, proactive discipline that is firm, fair and corrective

Our Rules:

Act *Respectful!*

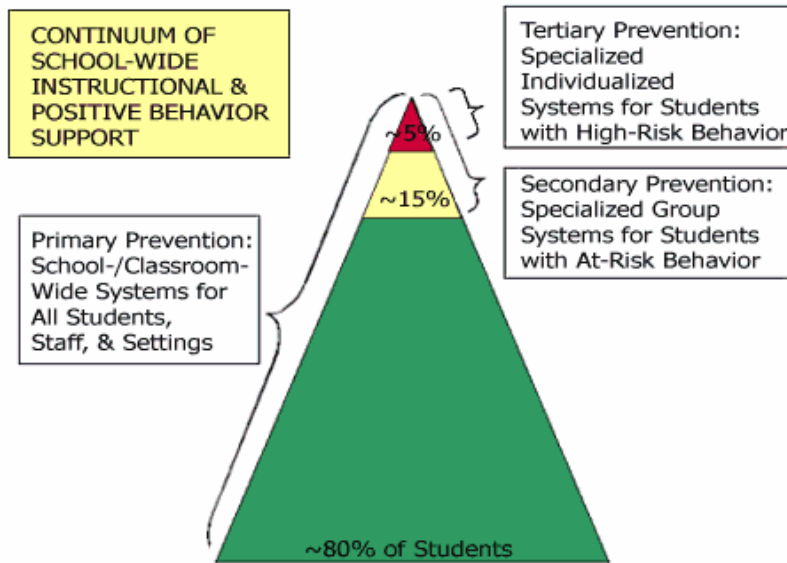
Be *Responsible!*

Create a *Safe* Environment!

Behavior Expectations are taught directly and reinforced, using common language. By keeping a fewer number of rules, stating them positively and teaching the behavior expectations to go along with the rules, a culture is developed and the desired behavior is encouraged. Rules are posted and a system of reinforcement and rewards maximizes their effectiveness

POSITIVE BEHAVIOR SUPPORTS

School-wide Continuum of Supports:



Riverview Level 3 Prevention

School Counselor & Outside Agencies & Service Providers

Riverview Level 2 Prevention

Family Support Team & Student Support Team
School Counselor
Special Programs

Riverview Level 1 Prevention

Kelso, Second Step, & Steps to Respect
Positive, Proactive Discipline & Behavior Supports
Teaching school-wide behavior Expectations and active supervision
Positive reinforcement & acknowledgement systems

Our School-Wide Acknowledgement System:

Our Riverview Elementary Acknowledgement System is school-wide.....for all students!

- Positive Acknowledgements should outnumber corrections at a rate of five to one! By increasing the number of positive interactions between staff and students, we are improving the school climate.
- Acknowledgments systems reinforce school rules and behavior expectations and are a part of the regular school routine, promoting a more positive school environment
- Praise and acknowledgement should be specific, not random, connecting to the behavior at the time the behavior occurs and include a description of the behavior observed. (e.g. "Sergio, thank you for picking up Jackie's book for her. You are being very respectful. I want to recognize you for your respectful behavior with an 'Eagle Ticket'". I really appreciate you following the school rules and being respectful.")

Students are regularly recognized for

- Being *Safe, Responsible, & Respectful*
- *Academic & Citizenship* Efforts
- Success with *Special Programs, Library, PE, Music* or with *Special Goals or Areas of Focus*

Consequences Systems: Responding to Problem Behavior

“Only after teaching, reinforcing & providing opportunities to practice the expected behavior do we earn the right to use negative consequences. Consequences for negative behavior cannot be the only behavior management plan a school or teachers have. If a “hammer” or consequence is your only tool, every problem becomes a nail!”

Chris Borgmeir
PBS Network, Portland State University

Responses to behavior need to match the severity of the behavior in intensity. Riverview has a continuum of consequences, with a corrective/remedial focus, rather than strictly punitive consequences or consequences that remove students from instructional time. Riverview has a plan for a response to problem behaviors. Staff have worked to distinguish the difference between classroom managed behaviors, office managed behaviors and crisis situations.

Responses to Problem Behavior may include:

- Redirection and Guided Practice; Restating the behavior expectation, modeling the behavior and having the student then state the expectation and demonstrate the behavior
- Timeout within the classroom or in a “buddy” classroom
- Problem solving/refocusing activities
- Natural consequences resulting from behavior choice
- Special Assignments
- Parents Contacted/Parent Conference
- Withdrawal of privileges, i.e. Loss of recess
- Work detail/restitution
- Behavioral support plan
- In-school or Out of School suspension

Riverview Elementary Discipline Referral System

Riverview Elementary utilizes both a ***Behavior Alert*** and an ***Office Discipline Referral*** system. Both of these systems are intended to support the child and help them learn safe, respectful and responsible behaviors.

A ***Behavioral Alert*** is used when students have difficulty being safe, respectful or responsible. Behavioral Alerts are used to prevent a behavior from developing into a pattern or becoming serious or chronic. Behavior Alerts offer an opportunity for communication, re-teaching and ensuring that supports are in place to assist the student in improving their behavior and help them exhibit the appropriate behaviors. When a child's behavior warrants a Behavior Alert, the Behavior alert form first goes to the teacher and the teacher makes sure the parent(s) receive a copy. The teacher keeps a copy and works to support the student and prevent reoccurrence. The counselor tracks the Behavior Alerts and notices any patterns that are emerging. Patterns that emerge will be taken to the Student Support Team. This team puts a plan together to support the child and help them learn.

An ***Office Discipline Referral*** is used when student misbehavior is severe or chronic. Referrals to the office usually fall in three areas; physically dangerous acts, illegal acts, and overt defiance.

Examples of behavior that would warrant a major office referral include:

1. Fighting, bullying, assault and harassment
2. Stealing
3. Profanity, inappropriate language, or gestures
-When they are chronic, directed at another person, threatening, won't cease or are escalating
4. Insubordination, rudeness or discourteous behavior
5. Possession of tobacco, alcohol or drugs
6. Possessing, using or throwing any weapon or dangerous object
7. Destruction of property
8. Leaving school grounds without permission.

After the Office Discipline Referral form is completed by the staff member, the student is sent to the office. A conference will be held with the student and a process of problem solving appropriate to the student's age and level of understanding will be facilitated with the principal. Previous referrals will be reviewed and consequences assigned according to the situation and need. Patterns of behavior that develop will be referred to the Student Support Team so that appropriate intervention efforts can be initiated as well.

Riverview Elementary School Rules and Behavioral Expectations

Common Area	Be Safe	Be Respectful	Be Responsible
All Common Areas	<ul style="list-style-type: none"> ○ Walk facing forward ○ Keep hands, feet, and objects to self ○ Get adult help for accidents and spills ○ Use all equipment and materials appropriately ○ Students will follow all common teachings (attention, etc.) ○ Students must stay in areas where there is adult supervision present 	<ul style="list-style-type: none"> ○ Use kind words and actions ○ Wait for your turn ○ Clean up after self ○ Follow adult directions ○ Walk quietly ○ Remove hats while inside the building 	<ul style="list-style-type: none"> ○ Follow school rules ○ Remind others to follow school rules ○ Take proper care of all personal belongings and school equipment ○ Be honest ○ Be on time ○ Students will follow all common teachings (attention, freeze bell, etc.)
Playground/ Recess	<ul style="list-style-type: none"> ○ Walk to and from the playground ○ Walk on the blacktop ○ Stay within boundaries ○ Be aware of activities / games around you ○ No play fighting ○ What is on the ground stays on the ground ○ Use equipment on your own/under own power ○ Keep hands feet and objects to self ○ When a whistle blows, students must follow adult directions. ○ Benches are for sitting on 	<ul style="list-style-type: none"> ○ Play fairly ○ Include everyone ○ Use kind words ○ Snacks are to be eaten at the fence or while sitting on a bench ○ Garbage is placed in trash cans 	<ul style="list-style-type: none"> ○ Use a health pass to go to the clinic ○ Return equipment to proper location ○ Coats must be brought to the cafeteria ○ Only school equipment allowed ○ Food (including ice cream) is eaten in the cafeteria and under direct supervision ○ Follow all playground rules and adult directions ○ Engage in approved playground activities and games ○ Stay clean and dry during inclement weather
Commuting/ transitioning: Halls, Sidewalks	<ul style="list-style-type: none"> ○ Stay to the right, single file ○ Allow others to pass ○ Keep hands, feet & objects to self 	<ul style="list-style-type: none"> ○ Hold the door open for the person behind you ○ Use quiet and kind voices; no voices when walking in the halls to and from recess ○ Keep body to self 	<ul style="list-style-type: none"> ○ Hold all equipment and supplies appropriately during transition ○ Use benches for sitting ○ Use appropriate route to destination

Bathrooms	<ul style="list-style-type: none"> ○ Keep feet on floor ○ Keep water in the sink ○ Wash hands ○ Put towels in garbage can 	<ul style="list-style-type: none"> ○ Respect privacy ○ Use quiet voices ○ Wait for your turn 	<ul style="list-style-type: none"> ○ Flush toilet after use ○ Return to room promptly ○ Keep floor clean & dry
Arrival and Dismissal Areas	<ul style="list-style-type: none"> ○ Watch for moving vehicles ○ Wait calmly ○ Bus students find the appropriate bus and board ○ Students being picked up will go to and wait patiently in pick up area in front of school 	<ul style="list-style-type: none"> ○ Use kind words and actions ○ Follow adult directions 	<ul style="list-style-type: none"> ○ Arrive on time between 8:20 and 8:35 ○ Students participating in before or afterschool activities will report directly to that area.
Special Events and Assemblies	<ul style="list-style-type: none"> ○ Carry chairs/carpets properly ○ Single file ○ Walk safely 	<ul style="list-style-type: none"> ○ Use audience manners; eyes and ears on presenter, showing appropriate appreciation & listening with undivided attention ○ Respect other people's viewing and listening needs ○ Sit appropriately ○ Enter and exit quietly, staying in line ○ Respect personal space 	<ul style="list-style-type: none"> ○ Follow directions ○ Remain seated during assembly until directions given ○ Sit in designated classroom location/area with teacher ○ Use bathroom and get drinks prior to the event ○ Follow/respond to common teachings/signal
Cafeteria	<ul style="list-style-type: none"> ● Use good manners and kind words ● Use quiet voices ● Allow anyone in your class to sit next to you ● Raise your hand to empty your tray or throw away garbage. ○ Clean your area when you are finished 	<ul style="list-style-type: none"> ● Stand in line patiently ● Use the restroom prior to lunch ● Handle your own lunch card ● Remain seated until you are excused ● When excused, go directly to recess ● Get all utensils, milk, etc when going through the line the first time. Raise your hand for assistance ● Throw paper products in trash and stack trays neatly ● Do your jobs (carry bin, clean up) ○ Put your lunch box in your class bin when finished 	<ul style="list-style-type: none"> ● Keep all food to self ● Eat only your food ● Sit with feet on the floor, bottom on the bench and facing the table. ● Walk hold the tray with both hands ● Enter through the single door and exit through the double door ○ Keep hands and feet to self.

Riverview Elementary Playground Rules and Behavioral Expectations

Play Area	Be Safe	Be Respectful	Be Responsible
Swings	<ul style="list-style-type: none"> • sit on the swings, with legs parallel (not locked/crossed) • one person per swing • swing appropriately; back and forth, slowing and stopping with feet only • stay a safe distance from other swings • Get off of the swing when the swing has stopped completely, by standing up • Both hands should be on the chains • Toys and other equipment should remain on the ground while swinging. 	<ul style="list-style-type: none"> • share and take turns; when others are waiting for a turn, counting to 60 (back & forth = 1 count) is acceptable • include everyone 	<ul style="list-style-type: none"> • listen for adult directions
Slides	<ul style="list-style-type: none"> • Slide feet first in a sitting position • go up the ladder/steps only (no climbing or hanging from the bar) • line forms on the ground/one person at a time on the ladder • One person slides at a time • After sliding down, move out of the way for the next person • Slide only when slide is dry (not wet and slick) • Games of tag and chase should be played on the grass and not on equipment 	<ul style="list-style-type: none"> • share and take turns • include everyone 	<ul style="list-style-type: none"> • one person at a time on the slide and ladder • listen for adult directions
Jump Ropes & Hula Hoops	<ul style="list-style-type: none"> • Use ropes for jumping only • Keep a safe distance from other people • Use jump ropes only on the blacktop 	<ul style="list-style-type: none"> • share and take turns • include everyone 	<ul style="list-style-type: none"> • listen for adult directions • put equipment away
Blacktop	<ul style="list-style-type: none"> • Use approved equipment appropriately • Balls are thrown to and not at other students • Walking only • Games of tag and chase should be played on the grass and not on equipment 	<ul style="list-style-type: none"> • share and take turns • include everyone 	<ul style="list-style-type: none"> • listen for adult directions • Balls allowed on the blacktop include: 4-square, basketball (designated areas only), and tetherball.

Area/ Expectation	Safety	Responsibility	Respect
Balls	<ul style="list-style-type: none"> • Use school bats and balls only • Use plastic, tennis or soft balls only • Balls allowed on the blacktop include: 4-square, basketball (designated areas only), and tetherball. • If the ball goes off the school grounds, have an adult get the ball (students are not allowed to go get them) • Balls can be bounced and thrown (not kicked) on the blacktop • Balls are kicked in the field 	<ul style="list-style-type: none"> • share and take turns • include everyone 	<ul style="list-style-type: none"> • listen for adult directions • put equipment away
Play Structure	<ul style="list-style-type: none"> • Walk on the structure and in area with bark dust • Keep balls, toys and equipment out of the structure area • Stairs & Railings: <ul style="list-style-type: none"> -One person on step at a time -Stay to the right when going up or down -Side rails are for your hands (no standing on or hanging from) -Keep hands, feet & objects to self (no pushing, shoving or throwing things) -Use steps and safe ways to get off structure (no jumping off) • Slide: <ul style="list-style-type: none"> -Follow regular slide Rules: feet first –one person at a time • Bars: <ul style="list-style-type: none"> -Cross one person at a time with hands (no sitting on top) -Go in one direction: from the ladder to the platform 	<ul style="list-style-type: none"> • share and take turns • include everyone 	<ul style="list-style-type: none"> • listen to adult directions

Area/ Expectation	Safety	Responsibility	Respect
Spider Web, silver, green & Parallel Bars	<ul style="list-style-type: none"> • Cross by swinging bar to bar with hands (standing , sitting or walking on top of bars is not allowed • Cross one person at a time with hands • Cross in one direction • Walk on the structure and in area with bark dust • Keep balls, toys and equipment out of the structure area • 5 person limit on parallel bars –no standing and no flips • Always use hands and feet to climb on the spider web structure • Keep hands and feet to yourself • Silver and green bars are for climbing and crossing, not sitting on 	<ul style="list-style-type: none"> • share and take turns • include everyone 	<ul style="list-style-type: none"> • When the bell rings, students can run to the blacktop, then walk to class. • Walk outside the yellow line at the south end of the building, voices are off
Bump		<ul style="list-style-type: none"> • Two balls per hoop • Stand in line • Everyone starts shooting from the same spot and you must try to make the basket • If the person in front of you makes the basket, they get back in line. If the person behind you in line makes the basket before you, you are out. • Hands must remain on the ball when bumping someone else's ball, except when you are trying to bump the ball out of the hoop. If you throw the ball to bump someone else's, you are out. • No one new can join once someone is out. They must wait for the next game to start • No freebies or redos • If you throw or kick a ball when you get out, you are out for the rest of recess. 	<ul style="list-style-type: none"> •

Area/ Expectation	Safety	Responsibility	Respect
Tether Ball	•	<ul style="list-style-type: none"> • share and take turns • include everyone • The server puts the ball in play by tossing it in the air and hitting it in the direction he chooses. The opponent must not strike the ball on the first swing around the pole. On the second swing, he/she may hit the ball back in the opposite direction. As the ball is hit back and forth, each player tries to hit the ball so that the rope winds completely around the pole in the direction he/she is hitting. The game is won by the player who succeeds or whose opponent forfeits by making a foul. A foul is: <ul style="list-style-type: none"> -Stepping off sides, crossing the line in the middle of the court -hitting the ball with any body part other than the hands or forearms -Catching or holding the ball -Carrying or throwing the ball. <p>When hitting the ball, it should bounce off of the hands immediately, with no lingering contact. Serves must be hit, not thrown.</p> <ul style="list-style-type: none"> -Grabbing the pole -Touching the rope -Throwing the ball -Double hitting-a player can hit the ball only once per wrap around the pole, except if the ball hits the pole between hits. <p>The winner of the first game serves for the next game. Winning three games, wins the set. The last person in line makes the calls</p>	<ul style="list-style-type: none"> • When the bell rings, students can run to the blacktop, then walk to class. • Walk outside the yellow line at the south end of the building, voices are off

RIVERVIEW ELEMENTARY
Behavior Alert

Student's Name: _____

Teacher/Grade: _____ Date: _____

Area of Concern:
 Safe Respectful Responsible

Description of the Behavior:

Location: _____ **Time:** _____

Day of Week: M T W TH F

Others Involved:
 Peers Staff
 Teacher Substitute Other: _____

Action Taken:

Staff Member on Duty: _____

Please sign and return to the teacher. The bottom copy is for you to keep.

Parent Signature _____

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